

CLARK COUNTY WATER RECLAMATION DISTRICT VENDOR/SUPPLIER REGISTRATION

CONTRACTOR/VENDOR SAFETY & SECURITY INFORMATION

Welcome to the Clark County Water Reclamation District! While you are working on District property we want you to be aware of some general safety & security items. As a contractor/vendor you are responsible for the safety and required training of your employees and shall comply at minimum with the requirements of OSHA 1910, General Industry Standards, and OSHA 1926, Construction Industry Standards. It is the requirement of the District that all contractor/vendors utilize trained and qualified employees to perform the jobs/tasks as outlined by the stated OSHA standards. District facilities are critical infrastructure facilities under the Department of Homeland Security thus requiring additional security measures and authorized access.

Confined Space Entry – The District has over 400 “permit required” confined space sites located on district property. In accordance with 29 CFR 1910.146 (Confined Spaces) CCWRD requires all contractors/vendors that will enter any district-owned facility (e.g. lift station, manhole, and basin) be properly trained and follow the mandates outlined in the OSHA standard for Confined Spaces in regards to non-permitted and permit-required confined spaces. It will be the responsibility of the contractor/vendor to provide training and all required equipment for their employees as required by OSHA. As required by OSHA all permits will be posted and visible at the “permit required” confined space location.

Lock Out Tag Out - It is the requirement of the District that all contractors/vendors follow all procedures in accordance with 29 CFR 1910.147. The Control of Hazardous Energy (Lockout Tag-Out) shall be implemented when a work task/procedure requires such control. The Lockout Tag-Out system shall be implemented for any equipment being addressed by the contractor/vendor that is powered or energized by any means and/or that could start automatically. All relevant District field staff and the contractor/vendor will participate in the field meeting at the project location and will develop and communicate procedures/protocol prior to work start up.

Call Before You Dig - Where applicable, contractors/vendors must adhere to the following programs/notification processes for “Call Before You Dig”/USA North **1-800-227-2600 or 811**, Clark County Traffic Operations **702-455-7511** and Las Vegas Computerized Traffic Systems **702-229-6611**.

MSDS / Globally Harmonized System - In an effort to improve safety and health protection of American workers the United States is aligning with an international chemical labeling and classification system (Globally Harmonized System). The new system (GHS) provides a single set of criteria for classifying chemicals on an international level according to their health and physical hazards and specifies hazard communication elements for labeling and safety data sheets. The District has chemicals at nearly every property location. Contractors /vendors are responsible for training their staff on GHS labeling and “Right to Know” information. Contractors and vendors are responsible for notifying District project lead staff prior to any bulk chemicals being brought on property.

Clark County Water Reclamation District (CCWRD) facilities are secure sites. Only authorized individuals are allowed on District plant site locations. The contractor/vendor will need to obtain a security badge allowing him/her and their staff access onto the District site where work is to be performed.

The contractor/vendor is responsible for maintaining CCWRD security policies while performing work on CCWRD property.

General Security Information:

Security authorization for property access is required before the start of work. Depending on the situation contractor / vendors may be required to be escorted to designated facilities locations.

Adhere to traffic, speed limit, and parking requirements.

The District does not allow weapons to be brought on property, including concealed weapons in parked cars.

Acts or threats of violence are not tolerated by contractors, consultants, vendors, visitors or District personnel.

The use of Go cams/taking pictures without prior authorization is prohibited.

District facilities are industrial facilities with construction and operation activities taking place every day. We have employees operating small carts and also walking on site.

While driving on District property contractors / vendors will,

- Drive directly to the worksite, delivery, or meeting location.
- Will not exceed the posted 15mph speed limit and will observe all detour signs.
- Avoid any distractions while driving. This includes not utilizing any communications devices while your vehicle is in motion.

Please call District security personnel at # 249-3275 if you are unable to contact the District lead staff member for your project or you are lost and/or have an emergency.